



Notice to Parents No: 2324/085
Circular for December 2023 and January 2024

15th November 2023

Dear Parents / Guardians,

The important issues in December 2023 and January 2024 are summarised below. Please read and sign the reply slip through eClass Parents App on or before 28th November 2023 (Tuesday).

1. **School Picnic**

According to the school calendar, the school picnic will be held on 30th November (Thursday). Please refer to Notice to Parents No. 2324/087 for more details. 1st December (Day after School Picnic) will be School Holiday.

2. **Change into Winter School Uniform**

All students will have to get changed into winter school uniform starting from 4th December (Monday).

3. **Special Holiday in December**

According to the school calendar, 11th December 2023 is the Day following District Council Election Day, which is a special holiday for all students.

4. **Parents' Day**

Parents' Day for the 1st Term will take place on 16th December (Saturday) from 12:15 p.m. to 4:45 p.m. and report cards for the 1st Term will be issued. "S6 Career Talk cum Parent-Teacher Association Annual General Meeting" for S6 students and their parents will be held from 2:30 p.m. to 3:45 p.m. on the same day. All students and parents are welcome to attend. If parents cannot turn up, please contact the class teacher and reschedule the appointment. Further details of the event will be provided in Notice to Parents no. 2324/086.

5. **Christmas Gospel Activities**

As December is approaching, Christmas commemorating the birth of Jesus Christ is just around the corner.

It is the Gospel Week between 14th and 20th December. Spiritual Education Department will organise various Gospel activities such as Student Fellowship and Afternoon Music Show. Students are welcome to join.

55th Anniversary cum Christmas worship is held on 20th December. Details are as follows:

Roll Call: 8:45 a.m.

Time to Assemble: 9:00 a.m. (classrooms)

Worship: 9:15 a.m. - 10:45a.m.

Class Party: 11:00 a.m. - 1:00 p.m. (up to the decision of individual class)

6. **Supplementary classes during Christmas Holidays and New Year Holidays**

Christmas and New Year Holidays will fall between 21st December 2023 and 1st January 2024. During the holidays supplementary classes are arranged for certain classes during the holidays. (A Notice to Parents will be distributed to the corresponding classes before the holidays.)

Students taking the subjects concerned have to attend the supplementary classes at school in school uniform. Students who are absent from the supplementary classes have to submit a parent's letter and a medical certificate when normal classes resume. Unauthorized absence will be regarded as truancy.

7. **Lesson Rearrangement**

23rd January - Friday odd-week lessons, Day F for S6

31st January - Wednesday even-week lessons

Students need to bring respective books and stationery according to the schedule specified.

8. **Sports Day**

Our Sports Day is going to be held in Hammer Hill Road Sports Ground (158 Hammer Hill Road,

Diamond Hill). Details are as follows:

Date	Time	Assembly Point	Meeting Time
26 th January (Friday)	8:30 a.m. - 4:30 p.m.	Spectator Stand	8:30 a.m.

Points to note:

1. Students should wear proper school PE uniform and bring along their student card for verification purposes.
2. When entering the stadium, students are required to sit according to their classes and take attendance under the class teacher's instruction. Latecomers are subject to disciplinary actions in accordance with those in normal school days.
3. Students must stay in the stadium. Early leave due to personal reasons can only be made with teacher's permission in advance.
4. Students' participation in the event is highly encouraged. No toys, chess, card games, game players or earphones are permitted. Students must switch off their mobile phones and beware of their own belongings at all times.
5. Students are not allowed to yell, run or stand on the passage, or leave their seats without permission. They are obliged to keep the stadium clean.
6. Students should follow the instructions given by teachers or school prefects.
7. After finishing the competition, students must return to the spectator stand and be seated.
8. If students feel unwell, they should inform teachers or school prefects immediately.
9. When the event ends, students should leave the stadium according to teachers' instructions.

Reminders on Taking Leaves

1. **Sports day is a part of the school curriculum. Every student must attend the event. Absence without valid reasons will be considered as truancy.**
2. **The School encourage students to participate in the competition, but it would be voluntary for students to join.**
3. **Students applying for sick leave must submit a parent's letter and a medical certificate to the class teacher on the next school day (i.e. 29th January 2024).**
4. **Students applying for casual leave must notify in writing in advance, with reasons stated clearly. Normally approval is granted only in case of matters of great importance (e.g. weddings or funerals of family members).**

9. 55th Anniversary Open Day and S1 Admission

Please be advised that there will be the 55th Anniversary cum Open Day on 9th December 2023 and you are welcome to join the event. Details can be found on the poster attached to this notice.

Application for S1 will be open from **2nd January to 16th January 2024**. **It is most appreciated if you can recommend our school to your family and relatives.** Application forms are available in the general office and the school website. Application should be made with the completed application form and the following documents:

- (1) Originals and copies of P5 and P6 report cards;
- (2) Originals and copies of identity documents;
- (3) A recent photo (with the applicant's name on the back)

Notification will be made by the Education Bureau to successful applicants through their current primary schools on **9th July 2024** according to "S1 Discretionary Place" system.



www.clsnp.edu.hk/visit

If you would like to have a better understanding of the school, you are invited to visit the school Open day at 9th December 2023 (Saturday). It includes a campus tour, lesson observation and curricula introduction. If you wish to participate in it, please scan the QR Code on the left hand side or contact General Office (2570 0331) for registration.

Yours faithfully,

Mr. Lee Kin Lim Larry
Principal

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Reply Slip

(Please sign and return through eClass Parents App on or before 28th November 2023 (Tuesday))

Dear Principal,

I acknowledge the receipt of the Circular for December 2023 and January 2024. Thank you for your information.

Name of student: _____ Class: ____ ()

Name of parent / guardian: _____

Signature of parent / guardian: _____

Contact number of parent / guardian: _____

Contact number of student: _____

Date: _____