



北角協同中學 Concordia Lutheran School - North Point

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Notice to Parents No: 2324/196
Student Learning Profile

14th March 2024

Dear Parents / Guardians

Your child has completed the New Senior Secondary (NSS) curriculum by early March this year. In addition to preparing for the Hong Kong Diploma of Secondary Education Examination (HKDSE), students should complete the “Student Learning Profile” (SLP) before graduation. The SLP provides a reference document for students who would like to further their studies or pursue their career choices as the profile displays the students' abilities, expertise and achievement.

Through three years of school planning, students have completed certain hours of “Other Learning Experiences” (OLE) for the preparation of SLP. In order to strive for the perfection of SLP, please review the relevant documents and remind your child to complete the profile. Please refer to the attachment for details.

After reviewing the content of the SLP with your child, please complete the reply slip and return it to the homeroom teachers **on or before 18th March 2024 (Monday)** as a confirmation of completing the SLP. For enquiries, please contact the Vice-Principal, Mr. Cheung Lap Tak at 2570 0331.

Yours faithfully

Mr. Lee Kin Lim Larry
Principal

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Student Learning Profile

Reply Slip

(Please return this slip to Homeroom Teacher on or before 18th March 2024 (Monday))

Dear Principal,

I acknowledge the receipt of the notice regarding Student Learning Profile. I have read it thoroughly and confirmed the contents in the SLP.

Name of student: _____ Class: ____ ()

Name of parent / guardian: _____

Signature of parent / guardian: _____

Contact number of parent / guardian: _____

Contact number of student: _____

Date: _____

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How to complete the SLP

Parent Guidelines

1. The purpose of SLP: SLP is a summary of what a student had participated and achieved, in terms of their whole-person development, during the senior secondary years. It is a reference document that helps students enrolling in post-secondary education course and applying for a job in addition to academic performance.

2. The content of an SLP may include brief information on:

(i) Student's personal information	(ii) Academic performance in school
(iii) <u>Other Learning Experiences (OLE)</u> <u>(To be completed by students)</u>	(iv) Performance / Awards in school
(v) <u>Performance / Awards gained outside school (To be completed by students)</u>	(vi) <u>Student's self-accounts</u> <u>(To be completed by students)</u>

3. Method of reviewing the record:

- (i) Login to the e-class platform (<http://eclass.clsnp.edu.hk/templates/>)
- (ii) Login Name: s + student admission number
- (iii) Password: Student ID number (To be completed in English block letters)

4. Notice for OLE:

- (i) In order to apply for the JUPAS OEA, students should **choose no more than 10** records of experience.
- (ii) The information of OLE should reflect the individual's **unique** expertise, abilities and interest. For example, participation in English musicals, Speech festival or Inter-School Basketball Competition, etc.
- (iii) Avoid filling in activities which everyone is involved or recurring events, for example, worship, talk, self-reflection etc.
- (iv) Record the co-curricular activities that highlight student's interests and abilities. For example, JPC, basketball team, dance club, photography society, etc.
- (v) Highlight the role of students played in different clubs, societies or teams. For example, being a president, planner or committee members.
- (vi) "Applied Learning" course can be counted as part of OLE.
- (vii) Record the activities that students had been participated in school or outside school. For example, being a library assistant or prefect, joining the "Church · School · Social Services" Integrated Learning Rewarding Scheme of the Lutheran Church-Hong Kong Synod, Community Youth Club, or Flag Day for fundraising, etc.

5. Notice for Performance/ awards gained outside school:

- (i) Record the achievements that students have gained outside school. For example, Certificate of grade eight piano, Karate competition medal, being a member of Scout Association of Hong Kong and JPC, etc.
- (ii) **Students should keep all the relevant certificates properly and ensure that all records are accurate. The school needs not verify students' performance and achievements obtained outside school. Students should bear all responsibilities to provide valid proof of the performance and achievement to the person-in-charge if necessary.**

6. Notice for student's self-account:

- (i) The objective of the student's self-account is to let the students focus on describing their OLE and setting up their academic and career goals.
- (ii) The content must be related to the **individual** activities, experiences, and reflections that the student has participated. Use suitable wordings and the structure should be clearly defined.
- (iii) **Relevant examples and proofs** should be provided to support the content. Avoid using vague and general vocabulary.

- (iv) The content should demonstrate student's positive and optimistic attitude.
- (v) Refer to the following structure of reflection as examples:

Stages:	Contents:
I	Record the OLE that the student has been participated, including the name of activity or event, date, venue and organizer
II	Record the details and contents of the OLE, including some major events and the role of student
III	Reflect on the learning experience or express the feelings
IV	Express the knowledge, skills, experience or inspiration that are gained from the OLE
V	Express the aspiration and goals on academic aspect or career path
VI	Demonstrate the growth and development of the student