



北角協同中學 Concordia Lutheran School - North Point

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Notice to Parents No: 2526/119

Biological Technology Class and Careers and Life Planning Team: **Japan Tottori Exchange Tour**

21st November 2025

Dear Parents / Guardians

In order to help students understand cultures from different regions and local fishing and agricultural industries, as well as cultivate positive values among classmates, the Biological Technology Class and Careers and Life Planning Team invite students to participate in the Japan Tottori Exchange Tour.

Details of the Event

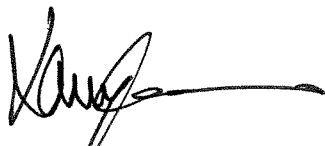
Activity Name:	Biological Technology Class and Careers and Life Planning Team: Japan Tottori Exchange Tour		
Destination:	Tottori, Japan		
Teachers-in-charge:	Ms. Yiu Li Li, Mr. So Kin Fung		
Outbound Date:	16 th Jan 2026 (Fri)	Inbound Date:	21 st Jan 2026 (Wed)
Time of Assembly and Dismissal:	To be confirmed, will be announced in the briefing session	Venue of Assembly and Dismissal:	Hong Kong International Airport
Outbound Flight:	HB340 Departure: 08:30 / Arrival: 13:35	Inbound Flight:	HB341 Departure: 14:00 / Arrival: 17:35
Fee:	<p>If the number of participants is <u>29-30 people</u>: Original price for the tour is HKD\$13,000, students need to pay <u>HKD \$9,000</u> after subsidized by the Life-Wide Learning Grant.</p> <ul style="list-style-type: none"> ● For students approved for half grant in School Textbook Assistance or have been identified by the school as a student from a financially constrained family, the fee will be <u>HKD \$7,500</u>. ● For students approved for full grant in School Textbook Assistance or Comprehensive Social Security Assistance (CSSA) Scheme, the fee will be <u>HKD \$6,000</u>. <p>If the number of group members is <u>28 people or fewer</u>: Original price for the tour is HKD\$14,000, students need to pay <u>HKD \$10,000</u> after subsidized by the Life-Wide Learning Grant.</p> <ul style="list-style-type: none"> ● For students approved for half grant in School Textbook Assistance or have been identified by the school as a student from a financially constrained family, the fee will be <u>HKD \$8,500</u>. ● For students approved for full grant in School Textbook Assistance or Comprehensive Social Security Assistance (CSSA) Scheme, the fee will be <u>HKD \$7,000</u>. 		

Detail of the Fee:	<p>Include:</p> <ul style="list-style-type: none"> (a) Round-trip economy class airfare including fuel surcharge (b) Charges imposed by the airports (c) Accommodation (d) Service fees for tour leaders, guides, and drivers (e) Costs related to transportation, meals, entrance tickets, and/or admission fees (f) Blue Cross Travel Smart Select Plan (g) The Hong Kong Travel Industry Compensation Fund Levy 	<p>Exclude:</p> <ul style="list-style-type: none"> (a) Travel document and visa fees (b) Entrance tickets/admission fees for attractions not included in the itinerary (c) Personal expenses (such as shopping, communication expenses, etc.) (d) Fees for itinerary changes
Method for settling the fee:	<p>Students need to settle the fee by means of cash or cheque. If student settle the fee by cheque, the payee of the cheque is <u>“The Incorporated Management Committee of Concordia Lutheran School – North Point”</u>. Please also put down student’s name, class and class no. at the back of the cheque for identification. (Please hand in it on or before <u>28th Nov 2025 (Fri)</u>)</p>	
Accommodation:	To be confirmed, will be announced in the briefing session	
Emergency Contacts:	School Office	Tel: 2570 0331
	Mr. So Kin Fung	Tel: 6275 7287
Remarks:	<ol style="list-style-type: none"> 1. Please read carefully the information attached. 2. <u>If the weather turns bad and results in the change of the itinerary, the staff of organizing institution or teachers-in-charge will notify parents in the morning of outbound date. Students are required to gather on time at the assembly venue on time unless notified by the staff of organizing institution or teachers-in-charge.</u> If the student does not show up for the tour, as the School has settled the payment with the organizing institution for arranging the tour, parents may also need to settle the cost subsidized by the School besides the tour fee settled before. 3. If the student is unable to participate in the tour due to illness, he or she <u>MUST</u> call Mr. So Kin Fung to apply for leave procedures before departure. Afterwards, please submit a valid medical certificate in order to allow the School to <u>hand it over with related documents to the insurance company which will decide whether the claim will be processed.</u> <u>As the School has settled the payment with the organizing institution for arranging the tour, the School cannot make any refund arrangement for such cases.</u> 4. For students who have certain serious illnesses (such as food allergy, heart disease, asthma or anemia), <u>they must notify the School in written form to allow the School to make necessary arrangement.</u> <u>They must also bring sufficient amount of necessary medication throughout the trip.</u> 5. Students may purchase additional travel insurance according to their individual needs to provide extra protection. 6. Participants have to attend the briefing session. Parents are welcomed to attend. 7. On the day of departure, students must bring their HKID card, passport, and other required documents. <u>If students fail to submit the documents required before 19th Dec 2025, they will not be allowed to participate</u> 	

	<p><u>in this activity.</u></p> <p>8. If student requests to withdraw before departure, <u>he/she has to pay the fees for the tour and additional fees for the withdrawal.</u></p> <p>9. <u>The Exchange Tour will be cancelled if there are not enough participants.</u></p>
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Please sign the reply slip and return it to Mr. So Kin Fung on or before **24th Nov 2025 (Mon).** Should you have any enquiries, please contact Mr. So Kin Fung at 2570 0331.

Yours faithfully


Mr. Lee Kin Lim Larry
Principal



<Reply Slip>

Notice to Parents No: 2526/119

Biological Technology Class and Careers and Life Planning Team:
Japan Tottori Exchange Tour

Please return this slip to Mr. So Kin Fung on or before 24th Nov 2025 (Mon)

Dear Principal

I acknowledge the receipt of the notice. I * agree / disagree my child to join the Biological Technology Class and Careers and Life Planning Team: Japan Tottori Exchange Tour.

* Please delete as appropriate

I will settle the fee on or before **28th Nov 2025 (Fri)** by the following method: (To be filled in by parents agreed to join)

☐ cash, amount to be paid: _____

☐ cheque, the cheque no.: _____

If there is any special request (e.g. food or medicine allergy), please specify:

Name of student: _____ Class: ____ ()

Name of parent / guardian: _____

Signature of parent / guardian: _____

Contact number of parent / guardian: _____

Contact number of student: _____

Date: _____

Attachment

Insurance

- (h) The fee paid before includes Blue Cross Travel Smart Select Plan. For the detail of the plan, please visit the link:

https://ap.bluecross.com.hk/shared/leaflets/TravelSmart_Leaflet_Eng.pdf?r=84369.48630939811&bluecrossaction=PDF#page=1&view=Fit&toolbar=1

- If there are any accidents happening in the trip, there may be significant medical expenses, loss of belongings, and other expenses. Therefore, it is recommended that each student consider purchasing additional travel insurance according to their individual needs before departure.

Itinerary

Day 1

- Japanese Culture & Values Education: Visit a Japanese supermarket

Day 2

- Natural Landscape: Tottori Sand Dunes
- Natural Landscape: Tottori Sand Dunes Visitor Center Museum
- Fisheries & Agriculture Industry: Visit Kitamura Mushroom Farm

Day 3

- Japanese Culture & Values Education: Hakuto Shrine
- Fisheries & Agriculture Industry: Daisen Dairy (milk factory tour)
- Japanese Culture & Values Education: Kurayoshi Shirakabe Dozo-gun (White Wall Warehouses district)
- Japanese Culture & Values Education: Conan's Gosho Aoyama Hometown Street (Conan Town)
- Travel to Yonago

Day 4

- Fisheries & Agriculture Industry: Visit Sakaiminato Fishing Port
- Fisheries & Agriculture Industry: Sakaiminato Seafood Market
- Fisheries & Agriculture Industry: Museum of Marine Science and Fisheries
- Japanese Culture & Values Education: Shigeru Mizuki Road

Day 5

- School Exchange
- Travel to Osaka
- Japanese Culture & Values Education: Shinsaibashi

Day 6

- Japanese Culture & Values Education: Osaka Castle Park

Note: The above itinerary and arrangements may be adjusted according to specific timing and actual circumstances, and will be subject to the best arrangement by the organizing institution.